



CITY COUNCIL SPECIAL CALLED MEETING CITY OF BAY CITY

Thursday, September 21, 2023 at 6:00 PM
COUNCIL CHAMBERS | 1901 5th Street

COUNCIL MEMBERS

Mayor: Robert K Nelson

Mayor Pro Tem: Blayne Finlay

Council Members: Benjamin Flores, Bradley Westmoreland, Becca Sitz, Jim Folse

Vision Statement

Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.

AGENDA

THE FOLLOWING ITEM WILL BE ADDRESSED AT THIS OR ANY OTHER MEETING OF THE CITY COUNCIL UPON THE REQUEST OF THE MAYOR, ANY MEMBER(S) OF COUNCIL AND/OR THE CITY ATTORNEY:

ANNOUNCEMENT BY THE MAYOR THAT COUNCIL WILL RETIRE INTO CLOSED SESSION FOR CONSULTATION WITH CITY ATTORNEY ON MATTERS IN WHICH THE DUTY OF THE ATTORNEY TO THE CITY COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE OPEN MEETINGS ACT (TITLE 5, CHAPTER 551, SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE).

CALL TO ORDER

CERTIFICATION OF QUORUM

APPROVAL OF AGENDA

PUBLIC COMMENTS

State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff places the item on an agenda for a subsequent meeting.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

- 1. Public Hearing ~ Conduct a public hearing to receive public comment on the Bay City Community Development Corporation proposed Operating Budget for Fiscal Year 2024.** Scotty Jones, Finance Director
- 2. Public Hearing ~ Conduct a public hearing to receive public comment on the City of Bay City's Proposed Capital Improvement Program.** Scotty Jones, Finance Director
- 3. Public Hearing ~ Conduct a public hearing to receive public comment on the City of Bay City's Proposed Budget for Fiscal Year 2024.** Scotty Jones, Finance Director
- 4. Budget ~ Discuss, consider, and/or approve postponing the final Budget vote for Fiscal Year 2024 until September 26, 2023.**

ADJOURNMENT

CERTIFICATION OF POSTING

This is to certify that the above notice of a Special Called Council Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on **Monday, September 18, 2023 before 6:00 p.m.** Any questions concerning the above items, please contact the Mayor and City Manager's Office at (979) 245-2137.

PUBLIC HEARING~ CONDUCT A PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE BAY CITY COMMUNITY DEVELOPMENT CORPORATION'S PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2024.



EXECUTIVE SUMMARY

PUBLIC HEARING DATE:

THURSDAY, SEPTEMBER 21, 2023 AT 6 PM

BUDGET HEARING WILL BE ON THE FOLLOWING:

FY 2024 Proposed Budget- Bay City Community Development Corporation

All information pertaining to the Bay City Community Development's Budget can be reviewed at the following locations:

City Secretary's Office

Bay City Public Library

City of Bay City's Website- www.cityofbaycity.org/193/Budget

Bay City Community Development Corporation						
Proposed Operating Budget						
Fiscal Year Ending 9/30/24						
Acct #	Description	FYE 9/30/2021	FYE 9/30/2022	Adopted Budget 9/30/2023	FYE Projected 9/30/2023	Proposed Budget 9/30/2024
	REVENUE:					
3225	Sales tax collections	\$ 1,575,000	\$ 1,650,000	\$ 1,675,000	\$ 1,328,907	\$ 1,825,000
3300	BDC income	\$ 4,800	\$ 9,600	\$ 9,600	\$ 5,602	\$ 10,000
3401	Training Center lease (STNOC)	\$ 80,695	\$ 85,661	\$ 88,144	\$ 88,144	\$ 89,385
3402	Family Entertainment Center lease (SMBG)	\$ 275,000	\$ 300,000	\$ 100,000	\$ -	
3500	Main Street revenue	\$ 48,000	\$ 48,000	\$ 72,000	\$ 32,470	\$ 77,000
3504	TIRZ #2 income	\$ 150,000	\$ 150,000	\$ 150,000	\$ 165,000	\$ 190,000
3550	Reduction in grant obligation	\$ -			\$ 19,690	
3615	Interest income	\$ 7,500	\$ 1,750			
	TOTAL REVENUE	\$ 2,140,995	\$ 2,245,011	\$ 2,094,744	\$ 1,639,813	\$ 2,191,385
	ADMINISTRATIVE EXPENSES:					
415-4105	Salaries and wages	\$ 182,876	\$ 183,000	\$ 234,295	\$ 183,904	\$ 195,000
415-4110	Other compensation	\$ 2,052	\$ 2,052	\$ 2,052	\$ 1,368	\$ 2,000
415-4205	Payroll taxes	\$ 13,479	\$ 13,999	\$ 17,600	\$ 15,239	\$ 17,600
415-4206	Unemployment taxes	\$ 250	\$ 616	\$ 1,500	\$ 45	\$ 1,500
415-4210	Retirement expense	\$ 20,342	\$ 20,355	\$ 25,000	\$ 19,726	\$ 25,000
415-4215	Workers Comp insurance	\$ 800	\$ 800	\$ 1,000	\$ 641	\$ 1,000
415-4225	Employee health insuarnc	\$ 26,000	\$ 31,070	\$ 43,400	\$ 13,752	\$ 25,000
415-4230	Travel and training	\$ 4,000	\$ 4,000	\$ 6,000	\$ 7,152	\$ 7,000
415-4310	General supplies (postage, freight, copies)	\$ 3,500	\$ 4,800	\$ 4,800	\$ 4,500	\$ 4,800
415-4315	Dues and subscriptions	\$ 5,000	\$ 3,400	\$ 4,000	\$ 7,027	\$ 7,000
415-4330	Vehicle expense (fuel, insurance & repairs)	\$ 1,614	\$ 3,000	\$ 4,000	\$ 944	\$ 3,000
415-4405	General insurance	\$ 50,000	\$ 50,000	\$ 57,500	\$ 2,023	\$ 50,000
415-4410	Telephone and cell phones	\$ 1,750	\$ 3,000	\$ 2,500	\$ 2,109	\$ 2,500
415-4415	Utilities (electricity, water, & gas)	\$ 4,500	\$ 4,000	\$ 4,000	\$ 3,706	\$ 4,000
415-4420	Legal and professional	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,650	\$ 26,000
415-4424	Cleaning and maintenance	\$ 6,210	\$ 6,750	\$ 6,750	\$ 4,695	\$ 6,750
415-4426	Leasehold improvements	\$ 40,000	-	\$ 500	\$ -	\$ 500
415-4427	Equipment rental	\$ 4,600	\$ 3,100	\$ 3,100	\$ 2,663	\$ 3,100
415-4428	Building rental	\$ 61,200	\$ 62,424	\$ 63,648	\$ 58,794	\$ 63,648
415-4497	Business meals	\$ 2,000	\$ 2,000	\$ 3,000	\$ 1,577	\$ 3,000
415-4498	Misc furniture and equipmemt	\$ 500	\$ -	\$ 500	\$ 2,162	\$ 2,000
415-4499	Miscellaneous expense	\$ 500	\$ 500	\$ 1,000	\$ 21	\$ 1,000
415-4505	Repairs and maintenance- equipment	\$ 500	-		\$ -	
	TOTAL ADMINISTRATIVE EXPENSES	\$ 456,673	\$ 423,866	\$ 511,145	\$ 357,698	\$ 451,398
	PROSPECT DEVELOPMENT EXPENSES:					
420-4230	Travel	\$ 4,000	\$ 9,000	\$ 3,500	\$ -	\$ 3,500
420-4425	Contract services	\$ 1,000	\$ 1,000	\$ 8,000	\$ 545	\$ 20,500
420-4460	Advertising	\$ 7,000	\$ 22,000	\$ 20,000	\$ 19,190	\$ 20,000
420-4461	Website development/maintenance	\$ 8,000	\$ 3,500	\$ 1,680	\$ 300	\$ 2,000
420-4497	Business meals	\$ 1,000	\$ 1,000	\$ 1,000	\$ 732	\$ 1,000
420-4499	Miscellaneous expense	\$ 500	\$ 500	\$ 500	\$ -	\$ 500
	TOTAL PROSPECT DEVELOPMENT EXP.	\$ 21,500	\$ 37,000	\$ 34,680	\$ 20,767	\$ 47,500

Acct #	Description	FYE 9/30/2021	FYE 9/30/2022	Adopted Budget 9/30/2023	FYE Projected 9/30/2023	Proposed Budget 9/30/2024
	PROJECT EXPENSES:					
485-4001	Matagorda County EDC	75,000	75,000	75,000	75,000	75,000
485-4002	Small Business Development Center (SBDC)			20,000	-	-
485-4003	Website grant	-	50,000	40,000	42,051	40,000
485-4009	Detention pond	-		-	-	
485-4008	Family Entertainment Center (property taxes)	240,000	200,000	-	-	-
485-4010	Downtown parking lot	-	400	3,000	3,487	-
485-4012	Main Street	30,000	25,000	25,000	17,747	25,000
485-4020	Nile Valley Phase II	239,116	239,116	239,116	236,791	239,191
485-4021	CED insurance and maintenance	209,000	120,000	300,000	253,227	300,000
	Grant Writer (Patriot)				9,000	9,000
	Entrepreneur program				(1,810)	-
485-4447	City Vision 2040 Plan	5,000	5,000	100,000	99,439	125,000
485-4002	Business retention and expansion	75,000	150,000	100,000	54,725	100,000
485-4004	Aquatic Center feasibility	-				
	Note Recieveable Chick-Fil-A				250,000	
	Flock System (Police)					26,500
	Airport expansion					56,150
485-4030	McCoy's land	-				
2251/2255	Debt principal payments	438,010	463,086	189,200	357,174	
485-4810	Interest expense	412,480	349,690	57,200	77,761	
	TOTAL PROJECT EXPENSES	1,723,606	1,677,292	1,148,516	1,474,592	995,841
	TOTAL EXPENSES	2,201,779	2,138,158	1,694,341	1,853,057	1,494,739
	SURPLUS (DEFICIT)	(60,784)	106,853	400,403	(213,244)	696,646

PUBLIC HEARING~ CONDUCT A PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE CITY OF BAY CITY'S PROPOSED CAPITAL IMPROVEMENT PROGRAM.



EXECUTIVE SUMMARY

PUBLIC HEARING DATE:

THURSDAY, SEPTEMBER 21, 2023 AT 6 PM

BUDGET HEARING WILL BE ON THE FOLLOWING:

Five-Year Capital Improvement Program FY 2024-2028 (Charter section 10.16)

All information pertaining to the City's Five-Year Capital Plan can be reviewed at the following locations:

City Secretary's Office

Bay City Public Library

City of Bay City's Website- www.cityofbaycity.org/193/Budget

PUBLIC HEARING~ CONDUCT A PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE CITY OF BAY CITY'S PROPOSED BUDGET FOR FISCAL YEAR 2024.



EXECUTIVE SUMMARY

PUBLIC HEARING DATE:

THURSDAY, SEPTEMBER 21, 2023 AT 6 PM

BUDGET HEARING WILL BE ON THE FOLLOWING:

FY 2024 Proposed Budget- City of Bay City (Charter section 10.05 & LCG 102.006)

All information pertaining to the City's Budget can be reviewed at the following locations:

City Secretary's Office

Bay City Public Library

City of Bay City's Website- www.cityofbaycity.org/193/Budget

BUDGET~ DISCUSS, CONSIDER, AND/OR APPROVE POSTPONING THE FINAL BUDGET VOTE FOR FISCAL YEAR 2024 UNTIL SEPTEMBER 26, 2023.



EXECUTIVE SUMMARY

The City must take some sort of action at the conclusion of the budget hearing.
TEX LOC. GOV'T CODE 102.007

This could be the adoption of the budget, or else a vote to postpone the final budget vote. It is generally accepted that the City need not adopt the budget at the end of the hearing.